nencki institute of experimental biology

Appendix No. 2 to the Rules

Warsaw, dated 04.Feb.2019

# THE REQUEST FOR PROPOSAL NO. 06/2019

for the supply/service

4-channel Sonotrack USV recording system, playback option.

to the Nencki Institute of Experimental Biology of the Polish Academy of Sciences

The Contracting Authority : the Nencki Institute of Experimental Biology of the Polish Academy of Sciences, with a registered seat at 3 Pasteur St., Warsaw (02-093), NIP: 525-000-92-69, REGON:000325825

The contact person regarding the order: Adam Hamed

The e-mail address: a.hamed@nencki.gov.pl

 The deadline for submitting offers: no later than by 10.Feb.2019 by 12:00

l. The subject of the contract description:

**4-channel Sonotrack USV recording system, playback option.**

The subject of the contract is:

High-end Ultrasound Microphone MIC-1

(Complete microphone with microphone cable)

Compact Sonotrack control unit (SCU-04-M) and power supply

Sonotrack Software license with data acquisition dongle

USB Data Acquisition board for desktop and laptop use, suited for recording and playback (MCC\_USB\_2527-OEM), integrated in 4-channel Sonotrack Control Unit

Sonotrack Recording and analysis software (latest version)

Expandable with 4 playback channels

Wave File export of USV data

Functionality to export Sonotrack data files as Wave file (to enable processing of Sonotrack data in 3rd party hardware).

ll. The offer preparation description and its evaluation

1. The offer should be prepared on template No. 1 attached to the Proposal.
2. The offer should include Information on the total net value and gross value of the contract: The Contractor whose offer has been selected before signing the contract will provide the following scans: a certificate of entry in the business register, a REGON (statistical identification number) certificate and a certificate of NIP (VAT identification number ) awarding.
3. The offers should be sent electronically by e-mail in the form of a scanned original offer to the following address: a.hamed@nencki.gov.pl
4. Please mark the offer in the title of the message: **4-channel Sonotrack USV recording system, playback option.**
5. Only offers including all the above-mentioned elements will be evaluated.
6. In the selection process, the Contracting Authority will be guided by the price criterion (100%) when meeting the (yes/no) contract requirements

Ill. Additional information:

1. In order to execute the contract with a selected Contractor, a contract agreement shall be concluded.
2. The Contracting Authority reserves the right to negotiate the terms of the contract with the best Contractors.
3. The Contracting Authority reserves the right not to choose any of the Contractors.
4. The selection of the Contractor will be announced on the Contracting Authority's website immediately after the end of the procedure.

Appendix No. 1: The template form of an offer

The Contractor's name and address: . The contact person:

The name, model/ producer ..... ..... ..... ....................................................................

|  |  |  |  |
| --- | --- | --- | --- |
|  | THE DESCRIPTION | The fulfillment of the requirement (YES / NO) | COMMENTS |
| 1 | 4 units - High-end Ultrasound Microphone MIC-1 (Complete microphone with microphone cable) |  |  |
| 2 | Compact Sonotrack control unit (SCU-04-M) and power supply |  |  |
| 3 | Sonotrack Software license with data acquisition dongle |  |  |
| 4 | USB Data Acquisition board for desktop and laptop use, suited for recording and playback (MCC\_USB\_2527-OEM), integrated in 4-channel Sonotrack Control Unit |  |  |
| 5 | Sonotrack Recording and analysis software (latest version) |  |  |
| 6 | Expandable with 4 playback channels |  |  |
| 7 | Wave File export of USV data Functionality to export Sonotrack data files as Wave file (to enable processing of Sonotrack data in 3rd party hardware). |  |  |
| 8 | Packaging & Administration Costs |  |  |

Net pricePLN,

% VATPLN

Gross pricePLN

Date of order fulfillment

Guarantee period

Place, date Contractor's stamp and signature